APPENDIX 1

Equality Impact Assessment - process for services, policies, projects and strategies

1.	Using information that you have gathered from service monitoring, surveys, consultation, and other sources such as anecdotal information fed back by members of staff, in your opinion, could your service/policy/strategy/decision (including decisions to cut or change a service or policy) disadvantage, or have a potentially disproportionately negative effect on, any of the following groups of people: People of different ages – including young and older people People with a disability; People of different races/ethnicities/ nationalities; Men; Women; People of different religions/beliefs; People of different sexual orientations; People who are or have identified as transgender; People who are married or in a civil partnership; Women who are pregnant or on maternity leave or men whose partners are pregnant or on maternity leave; People living in areas of deprivation or who are financially disadvantaged.	Any reduction in access to services will impact to a greater extent on residents within the lower income groups/people with disabilities/people of different races/ethnicities/nationalities/women who are pregnant or on maternity leave or men whose partners are pregnant or on maternity leave.
2.	What sources of information have you used to come to this decision?	Application and monitoring information received from the voluntary organisations
3.	How have you tried to involve people/groups in developing your service/policy/strategy or in making your decision (including decisions to cut or change a service or policy)?	The report is monitoring current grant agreements save for the Lancashire West Citizens Advice Bureau. Therefore further development work in relation to grants may involve further consultation in the future
4.	Could your service/policy/strategy or decision (including decisions to cut or change a service or policy) help or hamper our ability to meet our duties under the Equality Act 2010? Duties are to:- Eliminate discrimination, harassment and victimisation; Advance equality of opportunity (removing or minimising disadvantage, meeting the needs of people); Foster good relations between people who share a protected characteristic and those who do not share it.	By continuing to provide grant support to the voluntary organisations will assist in advancing equality of opportunity. Any reduction in access to services is likely to impact on people within all the protected characteristics, particularly in relation to the application for further funding received from the Lancashire West Citizens Advice Bureau
5.	What actions will you take to address any issues raised in your answers above	Will continue to work with the voluntary sector for the provision of services within the Borough